

CITIZEN POLICE ADVISORY REVIEW BOARD MEETING MINUTES

Chair Hart called the regular meeting of the Citizen Police Advisory Review Board (CPARB) to order on Tuesday, June 15, 2004 at 5:30 p.m. in the Main Library, Lower Level Meeting Room, 101 N. Stone avenue, Tucson, Arizona.

Commission Members	Representing	Present/Absent
Suzanne Elefante	Mayor	Present (arrived at 5:33)
Ida Wilber	Ward 1	Present
Elizabeth Bottka-Smith, Vice Chair	Ward 2	Present
Vicki Ann Hart, Chair	Ward 3	Present
Cynthia Schiesel	Ward 4	Absent
Holli McGarry	Ward 5	Absent
William O. Wills	Ward 6	Absent
Advisory Members		
Charles A. Lagattuta	CPARB	Absent
Susan Thornton	CPARB	Present (arrived at 5:34)
Jeremy A. Tor	CPARB	Present (arrived at 5:34)
Barry Hirsch	CPARB	Present
Ex-Officio Non-Voting Members		
Andrea Ibáñez	City Manager	Present
Captain Bill Washington	TPD	Absent
Officer Steve Beller	TPOA	Absent

Staff Present		
Assistant Chief John Leavitt, TPD		
Capt. Sharon Allen, TPD (representing Capt Washington)		
Lt. Jim McShea, TPD		
Lewis M. Anderson, City Attorney's Office		
Dave Diebel, City Attorney's Office		
Ceci Sotomayor, Recording Secretary		
Delma Moody, Recording Secretary		
Visitors		
Roy Warden		
Ron Manzi		

	AGENDA ITEM	MOTION	ACTION	FOLLOW-UP RESPONSIBILITY
1.	Call to Order / Roll Call: 5:30 PM			
2.	Approval of Notes of 05/18/2004.	MOTION by Ms. Bottka-Smith, seconded by Ms Elefante to review the 05/18/2004 notes at the July meeting. Vote passed 4 to 0.	Ms. Bottka-Smith had several corrections to the notes. In the interest of time, she will give her suggested corrections to Ms. Hart for review. Revised minutes will be included in July packet.	
3.	Call to the Audience		Mr. Manzi complimented the Board and said it was a pleasure to attend the meeting.	
4.	Presentation on Open Meeting law by Dave Diebel, City Attorney's Office.		Mr. Diebel gave an overview on the topics of the Open Meeting Law. Material for the presentation was included in the June packets. Questions on what items can be discussed during the meeting, agenda language and various other issues were discussed.	
5.	Follow-up by TPD on citizen complaints Roy Warden's questions		Lt. McShea distributed a written response to Mr. Warden's questions. A brief discussion followed. Mr. Warden had no questions or comments. Ms. Bottka-Smith expressed her thanks for TPD's time and effort in preparing the response. She suggested that since many of Mr. Warden's questions were reference the Pima County Attorney's office, the Board refer Mr. Warden to Ms. Barbara LaWall in writing, with "cc" to Ms. LaWall. There was some discussion if that was within the purview of the Board, or if it would be overstepping its charter.	Mike Anderson will inquire as to the legality of the Board referring Mr. Warden to Pima County Attorney's Office and copying letter to the Pima County Attorney's Office.

6. Tucson Police Department	
A) TPD Updates	 A) Capt. Allen shared highlights to the trip to Washington D.C. for the National Police Officers Memorial. She considered the trip very successful. The Tucson Police Foundation and the community's response and generosity were enormous and greatly appreciated by the department and Officer Hardesty's family. Chief Leavitt announced that TPD received an award from the Federal Grants Office to build a permanent police officer memorial. This award was granted to one police department in the county. The memorial would be built at the main police station.
B) Office of Internal Affairs	 B) Lt. McShea advised that his secretary had moved to another area in the department and he was currently recruiting a replacement. Officer Brenda Navarro from OPS had been selected to replace Office Jeff Dillinger as Lt. McShea's administrative officer.
7. Comments to Mayor and City Council	 Ms. Elefante questioned comment 17535 regarding the department's authority to participate in drawing blood in the field. Chief Leavitt explained the advantages of this procedure and suspects that all departments would be using phlebotomy in the future. Ms Wilber advised that the comments, summary page and format were improving from previous reports.
8. RECESS	Recess taken out of order after item #5 from 7:02 p.m. to 7:12 p.m.
9. Office of Independent Police Auditor A) Monthly Contacts B) Community Outrooch / Brograms	Due to illness, Ms. Perez was not present at the meeting. There was no discussion of her
B) Community Outreach / Programs Update	monthly contacts.

Subcommittee Reports A. CPARB Customer Satisfaction Survey		Lt. McShea mailed out 21 surveys. Two were returned as undeliverable. Two completed surveys were received; copies of which were distributed to the Board. Since copies were received during the meeting, they will be discussed at a future time. Additionally, completed surveys will be sent to Chair Hart as they arrive and also be included in the monthly packets.	
11. Future Meetings and Agenda Items:		 Chair Hart advised the board that there was one member that had missed three consecutive meetings and reminds members of the importance of attending meetings. Phlebotomy vs. intoxilyzers by law enforcement. Availability of officers to address issues. Policy on arresting youth (e.g., 10-year-olds) when involved in arguments. 	
12. Report from the Chair / Announcements		 Random Reviews forms from the May meeting will also be reaccomplished and discussed at the July meeting. Random cases that were distributed at the May meeting will be reviewed in July. 	
13. Adjournment: - Time: 7:45 p.m.	Motion by Ms. Bottka- Smith, seconded by Mr. Elefante to adjourn. Passed by a voice vote of 4 to 0.		

Pursuant to Mayor and Council direction (Regular Session, September 15, 1975) the Committee's minutes are transcribed in a summary style format. Expanded versions of certain specific items, as determined by the Chairperson of the Committee, will be provided upon request. These summary minutes comply with the requirements of the State's Open Public Meeting Law.

Verbatim Tape Record on file in City Clerk's Office Available upon Request